

# Video Tech Guidelines

## The Goal:

- We will be sensitive to the effect our technology has in the service and execute transitions accordingly.
- We will plan video support for worship services that enhance and reinforce the message.
- We will strive to maintain a current look to any screen presentation based on the understanding of our culture. Anything not up to the standards of mainstream society will actually draw attention to the technology instead of being supportive of the message. We desire that the focus be on our Lord, not our technology.
- God expects our best. He deserves nothing less.

## Be Prompt

- On Sundays, please arrive by 7:45am and 6:00pm.

## Attend Rehearsals

- Be at Wednesday evening rehearsals by 6:20pm. This will allow me to make slide shows for songs more closely tied to the song and there shouldn't be any surprise for you on Sunday mornings.

## Be Professional and Courteous

- Be quick in changing music lyric slides. (Having heart attacks in the worship leader/team does not build team spirit. ☺)
- Please communicate with the worship team, speakers and other tech team members so that everyone knows what is supposed to happen.

## Be Alert and Aware

- Be always aware of what the screens are doing; if something unexpected happens, you should be the first to know. You should always know what's happening. The good part about this is that the more aware you are, the less unexpected things happen.
- Be thinking about what's coming up next. Know what you ought to see on screen.
- At the conclusion of any event requiring video support, please see that these things are completed before you leave:

- Close SSP
- Log out of the computer
- Turn off all projectors

**Be Flexible**

- Tech people must be very flexible, for things constantly change. Expect changes to happen and respond appropriately.